CONESTOGA
REGISTRAR'S OFFICE

Prior Learning and Recognition (PLAR) Assessment Registration Form

Personal Information: Please Print

Male ❒ Female ❒ Are you under the age of 19? Yes ❒ No ❒ If yes, have you successfully completed grade 12? Yes ❒ No ❒ OEN (if known):_____

Surname _____ First Name _____ Middle Initial _____ Student Number _____

Apt./Unit # _____ Address _____ City/Province _____ Postal Code _____

Email Address _____ Phone _____ Date of Birth (YYYY/MM/DD) _____

Citizenship Status: ❒ Canadian Citizen ❒ Permanent Resident/Landed Immigrant ❒ International Student ❒ Visitor/Other Visa

Have you previously been enrolled in a Conestoga College program?
❒ Full-Time ❒ Part-Time Specify program _____

PLAR Assessment: Exam Challenge and/or Portfolio Challenge Notes:

1. Prior learning must be measurable at the college level and meet Conestoga's standards of achievement for current courses.
2. PLAR is not available for registered Conestoga students to obtain credits for Conestoga College courses that they have failed.
3. PLAR is not available for current students to upgrade marks for completed Conestoga College courses.
4. Only ONE attempt per course is allowed through PLAR. Successful completion of a PLAR assessment results in a credit on a Conestoga College transcript. A failed attempt would require the student to take the course.
5. Once the candidate has registered for the challenge and receives the confirmation of assessment, the candidate is bound to complete the challenge. Failure to do so will result in a grade of zero (fail) mark.

WAIVER

I have read and understood the above information concerning evaluation of my learning, and I agree to its conditions and requirements. The statements made by me on this registration form and on any supporting documents are true and correct. I understand that any falsification of statements may negate my registration and any credits earned/granted.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

Candidates for PLAR assessment MUST register a minimum of 14 days prior to the booked date. Your chosen exam date may be subject to change. Conformation of the date will come from the Academic area. The testing schedule is available at: www.conestogac.on.ca/credit-transfer/plar/gettingstarted.jsp. TTY: 1-866-463-4484 (for the hearing impaired)

PLAR - CHALLENGE:

Course Number	Course Name	Assessment Method	Fee	Date (if exam)

METHOD OF PAYMENT: **All fees are non-refundable.**

Fees: $146.26 per assessment with some exceptions, call (519)-748-5220, ext. 3465 if you have questions regarding the exact rate.

Amount enclosed: $ _____

❒ Cash/Debit (in person only)

❒ Money Order/Cheque (payable to Conestoga College, post-dated cheques are not accepted.)

If paying with your company credit card or with a company cheque, please complete the following:

Company Name: _____

Company Address: _____

CREDIT CARD INFORMATION: (Credit card will be billed upon receipt of this application.)

please check one: ❒ VISA ❒ MASTERCARD ❒ AMERICAN EXPRESS

CREDIT CARD NUMBER: | | | | | | | | | | | | | | | | |

CREDIT CARD EXPIRY DATE: _____ MONTH _____ YEAR

CARDHOLDER'S NAME: GIVEN NAME _____ SURNAME _____

CARDHOLDER'S SIGNATURE _____

Fax to: 519-895-1097, or mail to: Conestoga College, Credit Transfer Office, 299 Doon Valley Drive, Kitchener ON. N2G 4M4

FREEDOM OF INFORMATION: In accordance with Section 39(2) of the "Freedom of Information and Protection of Privacy Act", 1987, the personal information on the Registration Form is collected and used under the authority of the Ontario Colleges of Applied Arts and Technology Act, R.S.O. 2002, and regulations thereunder. The information is used for administration and statistical purposes of the College and/or the Ministries and Agencies of the Government of Ontario and the Government of Canada.