



## **ACADEMIC DISPUTE RESOLUTION AND APPEAL POLICY**

Approved by: Academic Coordinating Committee

Authorizer: Executive Dean, Academic Administration / Vice President, Enrolment Management and International Education

Reference Code: A2\_V1

Effective Date: 9/1/2007

### **POLICY STATEMENT:**

The College recognizes that disputes regarding academic decisions may occur between members of the College community. Every attempt must be made to resolve issues or concerns informally at the program level prior to proceeding to a formal appeal.

### **SCOPE:**

This policy applies to all applicants, registered and former students, faculty , registrar/designate and academic team of the College

### **POLICY ELABORATION:**

Appellants may only appeal on their own behalf. During the process, the appellant may wish to consult with a third party but representations can only be made by the appellant.

The registrar/designate may request from the appropriate parties information which may have a bearing on any aspect of the appeal.

### **REFERENCES:**

Academic Dispute Resolution and Appeal Policy and Procedure  
Academic Integrity Policy and Procedure  
Student Code of Conduct Policy and Procedure  
Appeal Request Form

### **REVISION LOG:**

<b>Revision Date</b>	<b>Summary of Changes</b>
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2007-04-19 Title changes  
2007-06-19 Content/language revisions as approved at Academic Forum  
2007-06-25 Academic Forum – Approved  
2007-07-16 Policy and Procedures Task Force – Revised and Validated  
2007-09-05 Academic Coordinating Committee - Approved

**REVIEW LOG:**

As Policy Owners, we certify that the Academic Dispute Resolution and Appeal Policy is appropriate and provide an up-to-date framework in which decisions can be made and implemented.



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Barbara Kelly,  
Executive Dean,  
Academic Administration

September 5, 2012

Date



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Alan Vaughan,  
Vice President, Enrolment Management  
and International Education

November 29, 2013

Date